



ADMINISTRATION BUILDING APPLICATION FORM FOR USER GROUPS

The Admin Building located at 2-4 Magnolia Drive Breakfast Point is for the use of residents of Community Association DP 270347. The Admin Building has six rooms available of varying sizes and capacity. The rooms are numbered AB1 through to AB7. AB2 and AB3 are currently leased and not available for hire.

Conditions of use include:

- Light refreshments are permitted, for example tea or coffee, a cake, sandwiches or fruit platters. No other catering is permitted.
- A Waiver Form is required if alcohol will be consumed. Alcohol cannot be sold and no entrance fee or fund raising can be involved with the activity.
- Rubbish must be removed, and tables and other surfaces must be wiped down at the end of the meeting. We do not wish to attract vermin to the building.
- Any damage or untidy meeting rooms should be reported to the Country Club Reception.

User Definitions (as outlined in the Community Association DP 270347 Venue Hire Policy)

1.2 Strata and Precinct Title (no rental fee)

Members of the strata and precinct executives who are elected by the residents of their individual building or lot of strata plan DP 270347.

1.3 Ad-hoc Breakfast Point Residential Group (no rental fee)

Residents who are not governed by a charter or rules and have no elected office bearers and at least 70% bona fide residents of Breakfast Point. An example of an ad-hoc group would be a knitting group of BP residents.

1.4 Breakfast Point Special Interest Group (no rental fee)

A group composed of at least 70% bona fide residents of Breakfast Point who reside in DP 270347, and are governed by a charter or rules. An example would be Probus Club of Breakfast Point, BP Men's Shed or Rotary Club of Breakfast Point.

1.5 General Booking (fee applies)

An individual, group or business who are not residents and book a venue for a social or business seminar or event.

1.9 Exercise Class or Tutoring

An external provider who holds classes for the benefit of DP 270347 residents. The number of residents participating must be at least 70% to entitle the provider to a discounted rate.

Title of group Date & Time required

Overview of the purpose of the group

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Percentage of Breakfast Point DP 270347 residents of this group is

Breakfast Point resident name Contact number

Address Email

I, the aforementioned, agree to accept responsibility for the terms and conditions stated in this application. This Application Form should be read in conjunction with the Breakfast Point Country Club Venue Hire Policy.

Applicant's signature Date

Please attach a list of names and address of the group with this application.

Applications are to be submitted to the Country Club for consideration by the Community Association Executive Assistant. Applicants will be notified of the decision by email.